



# 2024 BRICKFEST Vendor Agreement

Name of Booth Occupant: \_\_\_\_\_

**Brickfest runs from 9 a.m. to 4 p.m. on Saturday, Sept. 28, 2024, in Historic Downtown Pauls Valley along Paul Avenue. By applying to become a vendor, you agree to and understand the following:**

The above-named booth occupant and his/her representative hereby agrees to operate a booth at the 2024 Brickfest celebration, sponsored by the City of Pauls Valley, Tourism, and the Pauls Valley Chamber of Commerce. In operating said booth, the occupant and representatives agree to the following conditions of operation:

- The booth will only be used for the purpose described on the application by the occupant. Any other uses of the booth (i.e. sharing with another unnamed occupant or representative) are prohibited.
- The vendor agrees to always keep the booth and the immediate area around the booth clean during the Brickfest celebration.
- Vendor agrees to properly dismantle their booth at 4 p.m., the end of the Brickfest celebration. This includes removal of all banners, signs and other materials used in the operation of the booth and disposal of all trash.
- Occupant and representative may have literature items at their booth promoting their church, organization, or business, however, **no literature shall be removed from the booth so it can be distributed to Brickfest patrons at other locations.** The only exception is business cards. We appreciate your cooperation in helping us stay litter-free.
- Any literature or promotional material (including signs, banners or products offered by the occupant and its representative) deemed as questionable in character is prohibited. This includes, but is not limited to, literature or products that endorse sexual or deviant behavior; weapons; or any other items deemed questionable by the Brickfest Planning Committee.
- All rules for loading/unloading must be observed. Vendors will have a set area for off-site parking. The festival will not be responsible for the loss or damage of any property belonging to any participant.
- **Any violation of this agreement will cause the Brickfest Planning Committee to take immediate action, if necessary, and shut down occupant's booth or prohibit occupant from participating at future Brickfest celebrations.**

\_\_\_\_\_  
Signature of Vendor

\_\_\_\_\_  
Date

**THIS FORM MUST BE ACCOMPANIED WITH THE BRICKFEST VENDOR APPLICATION (NEXT)**



# 2024 Brickfest Vendor Application

## Event Date: Saturday, Sept. 28, 2024

Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Tax ID: \_\_\_\_\_

If you are a tax-exempt business, please provide us with your tax exempt #.

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Set-up time is between 6:30 & 8 a.m. Saturday morning. (The streets will be closed at 8a.m. so all vehicles must be removed by that time.)**

10’x10’ Street Vendor Space = \$40.00

10’x20’ Street Vendor Space = \$65.00

10x10 Fresh Produce/Vegetable & Fruit = \$25.00

**Food Truck/Food Vendor – Includes 1 electrical outlet ONLY=\$100.** All food trucks/food vendors will be set up at Santa Fe Depot/Pavilion. No water hook-ups.

Food Truck Measurements: \_\_\_\_\_

**Inflatables = \$100 -Includes electrical outlet**

### **NO ELECTRICITY for non-food vendors (except inflatables)**

Items to be sold (Please include a picture of your booth):

\_\_\_\_\_  
\_\_\_\_\_

**Special Needs:** Please list any items that may be of special needs, such as handicap access, etc.

\_\_\_\_\_

Items not provided: extensions cords, tables, chairs, water, tents and trash receptacles.

All participants will be notified of their entry status once the committee has had a chance to review your application. The committee reserves the right to limit duplicate crafts and vendors. **Registration fees must be received in full no later than noon on Monday, Sept. 9, 2024.** This form must be accompanied with a festival vendor agreement. Checks should be made payable to Pauls Valley Chamber of Commerce. **NO REFUNDS UNDER ANY CIRCUMSTANCES.**

**Please mail your registration to: Pauls Valley Chamber of Commerce**  
**P.O. Box 638**  
**Pauls Valley, OK 73075**

For more information contact us: 405-238-6491 or [president@paulsvalleychamber.com](mailto:president@paulsvalleychamber.com)

**ALL BOOTH ASSIGNMENTS ARE FINAL--NO MOVING ALLOWED**